



Minutes of Committee Meeting Monday 11th January 2021 via Zoom

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| 1 | <p>Present: Paul Clark (PC), Simon Durk (SD), Neil Fricker (NF), Keith Hamilton (KH), Liz Hamilton (LH), Gillian Jackson (GJ), Gill King (GK), Helen Milner (HM), Elissa Renouf (ER), Alison Vining (AV), Oliver Walker (OW), Pam Watkins (PW).</p> <p>Apologies: None.</p> <p>HM welcomed SD to his first committee meeting.</p> | Action |
| 2 | <p>Minutes of Meeting 9th November 2020</p> <p>The minutes were accepted as correct.</p> | |
| 3 | <p>Matters Arising</p> <p>a Letter to patrons. We have not had any money from patrons; it was felt to be inappropriate to ask for funds this year. A letter could be sent as a courtesy. HM to action. ER to write to the mayor.</p> <p>b John Fletcher Renewal: this is due by the end of January. LH to action.</p> <p>c WhatsApp group: SD to send AV a WhatsApp. He will then be added to the group.</p> | HM ER LH SD AV |
| 4 | <p>Finance Update</p> <p>A quick update on the SCS finances as at today's date:</p> <ul style="list-style-type: none"> • Subscriptions received £5,105 (KH to send Gillian an updated spreadsheet). A large number have paid the full subscription. • Fundraising (including the £139 refreshments money from Jo Johnson) has raised £225 (including £14 from Amazon and £72 from Easyfundraising). Three more people have signed up for Easyfundraising. • Interest received on the deposit account £3 - interest rates very low. • Only payments made so far are OW's rehearsal fees of £1,320 for Autumn and Christmas terms; Making Music fees/ insurance of £291 and Performing Rights Society £97 (£102 provided in last year's accounts, the £5 difference is an early payment discount). • Funds in the bank c. £29,000 (COIF deposit account £19k, current account £10k). • Surplus income over expenditure to date £3,602. • To pay this month (January) - John Fletcher practice file fees (last year £40). • Discussion was held on the level of finances for the society, and potential uses of this money, including soloists, orchestra and workshops. KH to think about the possibilities for identifying which money has not attracted Gift Aid. | |
| 5 | <p>Committee Roles</p> <p>a SD has joined the committee as incoming Chair. HM to tell the choir on Wednesday. SD will speak during the interval slot.</p> <p>b A sub-committee related to Covid security to be set up to feed back to the rest of the committee: SD (to Chair), PW, KH and HM to ask Pam Price. There may be some costs involved with starting rehearsals again (screens, sanitiser etc.).</p> <p>c HM to consider whether to stay on the committee as Communications Co-ordinator, including social media, website and Newsletter.</p> | HM SD HM HM |
| 6 | <p>Rehearsal and Concert Plans</p> <p>It appears that we will be unable to perform a concert this term. OW will inform the orchestra. OW suggested postponing the Bach St John Passion to Spring 2022. (It is not yet known what size the choir will be when rehearsals in person start again.)</p> <p>Rehearsals: Rehearsals may be possible in person in the Summer Term. This term: some of the St John Passion, Songs of Farewell (Parry) and madrigals. It was thought to be too much to ask people to buy another book – OW can find pieces that are available online. OW will send some pieces to HM for Wednesday for the Newsletter. It was agreed that rehearsals online are quite long, and perhaps an hour might be a more appropriate length. Discussion was held about people who don't attend rehearsals and the reasons why. OW will book somebody to run a workshop, perhaps for the rehearsal before half-term.</p> | OW OW OW |

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| | OW may arrange a sing-through of part two of Messiah for the last rehearsal before Easter; OW to let HM know what date that will be. OW to work on summer term dates to circulate. | OW OW |
| 7 | Fundraising and Social Events It was agreed that a quiz worked well. OW to work it into the schedule for this term. KH offered to host it again and set questions. HM will ask the choir if they have any other ideas or wishes for events on a Wednesday. | OW KH HM |
| 8 | Any Other Business | GK |
| a | <u>Rachael Ames</u> Rachael got married over Christmas. Gill King to send the photo to HM for the Newsletter, if Rachael is happy for this to be publicised. | |
| b | <u>Shared Drive</u> Mark has given us part of his personal Google account which is why he is the only Admin | |
| c | person. He has suggested a couple of options: An SCS Google Account or | |
| d | To use the Website with an area for the committee and one for choir members. HM will speak to Mark again about the options as it was agreed that we should not have only one person who can administer the shared area. Following the previous suggestion that Mark should be paid for his work on the website, we had agreed to pay the server/hosting costs. HM to remind Mark to send us the annual invoice. | HM |
| 9 | Dates of future meetings – 15 March 2021 17 or 24 May 2021. | |

Appendix 1 - Future Concerts

Updated 11.01.2021

| Concert Date | Venue | Programme | Comments |
|----------------------------|--|--|---|
| 2020/21 Season | | | |
| 28.03.20 | Shirley Methodist | Petite Messe Solennelle – Rossini (80 mins) Plus other music from pianist | Estimated costs: Pianist £400, Organist £200, SATB soloists £1075. Venue: £470 Total £2145 Cancelled early March 2020 To be included in a future season at choir members' request. |
| 13 June 2020 7pm | St James Packington | Summer Serenade | Pianist £175 Soprano: £100 Portaloos £350 Venue donation: £200 Total: £825 Cancelled due to Covid (decision taken March 2020) |
| 14.11.20 | Bushell Hall / Solihull School Chapel / Olton Friary | Elgar Cockaigne Overture Elgar The Music Makers Faure Requiem | Sinfonia of Birmingham £3.5k Soloists (S, Bar) £500 Organist: £150 Venue: tbc ?Organ hire Total: £4150 excl venue & organ hire Cancelled due to Covid (decision taken September 2020) |
| 12.12.20 | Olton Friary | Christmas Concert | Organist £150. Eversfield School Choir £100 donation school £120 hall hire plus £200 donation Total: £570 |

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| | | | Cancelled due to Covid (decision taken November 2020). Original suggestion to reschedule for November 2021; at January 2021 meeting agreed this may need to be reviewed. |
| 27 March 2021 | Olton Friary | Bach St John Passion | Orchestra: £2850 Soloists: £1150 £120 hall hire plus £200 donation Total: £4,320 Cancelled due to Covid (final decision taken January 2021). To be rescheduled for March 2022 – supported by committee as a provisional plan |
| 19 or 26 June 2021 TBC | St James Packington | Summer Concert | Pianist: £150 Portaloos: £350 max Venue donation: £200 Total: £700 January 2021: may be held if possible, perhaps outside |

Appendix 2 - Committee Members and Other Roles

Non-committee members in italics.

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| Chair | Helen Milner |
| Chair Elect | Simon Durk |
| Secretary | Alison Vining |
| Treasurer | Keith Hamilton |
| Membership Secretary | Gillian Jackson |
| Librarian | Gill King / <i>Paul Clark</i> |
| Marketing / Publicity | Elissa Renouf |
| Website and Tickets | Liz Hamilton |
| Design and IT Support | <i>Mark Emms</i> |
| Fundraising | <i>Pam Price</i> |
| Concert Management | <i>Mike Norris</i> |
| Bursaries | Gillian Jackson |
| Bookings | Pam Watkins |
| Committee Members | Neil Fricker |
| Section Reps | |
| 1 st Sopranos | <i>Kathy Carter</i> |
| 2 nd Sopranos | <i>Pam Price</i> |
| 1 st Altos | <i>Janet Gibbins</i> |
| 2 nd Altos | <i>Carolyn Small</i> |
| Tenors | <i>Mark Emms</i> |
| Basses | <i>Simon Durk</i> |