



Minutes of Committee Meeting Monday 11th November 2021 7.30pm via Zoom

1	<p>Present: Simon Durk (SD), Neil Fricker (NF), Gill King (GK), Sue Lawrence (SL), Helen Milner (HM), Elissa Renouf (ER), Alison Vining (AV), Oliver Walker (OW), Pam Watkins (PW).</p> <p>Apologies: Sue Coates (SC) and Keith Hamilton (KH).</p>	Action
2	<p>November Concert SD thanked PW and Mike Norris for their work towards this concert. OW thanked SD for his considerable input. The orchestra has provided a very long list of things they need, e.g. two pianos and questions. There seems to be some confusion about this: OW understands the school will provide an electric piano, which could lead to an imbalance with the Steinway, but hiring a piano would cost £700. The orchestra will see if she can sort this. The orchestra hopes that the harp and celeste parts will be played on the electronic piano. It was agreed that they need to sort this out. OW had agreed to source the pianists, but the orchestra has done this. They have kept the costs the same. There is one piano and an organ for the orchestra rehearsal. Morning of concert: erecting tiered seating, percussionists' rehearsal. Choir rehearsal 2 -5 pm. Choir will probably finish 4.15pm. OW will liaise with Pam over when St Alphege Choir will rehearse. No interval, although a five-minute comfort break could be allowed. The choir could then move onto the stage, sitting in the audience while the orchestra and children perform. PW will ask Solihull School if the orchestra could have somewhere to store cases and the soloists to gather, perhaps the music school. She will also ask about lighting and car parking. Someone will need to man the barrier for disabled access. The concert should be finished by 9pm, the staging will need to be taken down that evening and loaded onto its trolley, so out by 10pm (SD to confirm). SD will buy wine gifts for the soloists.</p>	<p>OW</p> <p>PW</p> <p>SD</p>
3	<p>December Concert Choir members will need CC1, CC2 and CC5 with 100 Carols for Choirs as an alternative to the first two. OW will bring other pieces from school. HM will put this in the next newsletter. It was thought that we cannot have refreshments but a short break will be planned which can be extended if the position changes. The Mayor will be attending the Christmas Concert; ER will send the required information and find someone to look after him. ER will bring the holly sprays for ladies. AV will start work on the programme.</p>	<p>HM</p> <p>ER</p> <p>ER</p> <p>AV</p>
4	<p>Minutes of Meeting 13th September 2021 and matters arising The minutes were accepted as correct. There were no matters arising.</p>	
5 a	<p>Finances</p> <ul style="list-style-type: none"> • Subscriptions received to date total £5,785 (outstanding instalments not yet due £1,155) • Fundraising to date has raised £61 (including £42 from Amazon/ Easyfundraising, and £19 donations in lieu of tickets) • Interest received on the deposit account £1 - interest rates currently very low (0.01%) • Concert expenditure incurred to date £877 (music hire and printing), ticket receipts from Stripe so far £103 • 18 tickets sold to date for Carmina Burana (further payment of £161.69 due from Stripe) • Budgeted costs to come in respect of the November concert approx. £6,000 • Only other payments made to date comprise OW's rehearsal fees of £840, rehearsal venue fees of £334 and sundry costs of £76 (includes 2 x £16 instalments paid under a 12-month initial subscription to Adobe Creative Cloud, software used by Mark Emms to design our posters and programmes) • Tickets sales for the October workshop were £486, costs incurred were £105 paid to OW as accompanist and £375 due to Joanna L'Estrange, being the agreed fee for leading the workshop (this amount has not yet been invoiced to SCS) • Funds currently in the bank £28,216 (COIF deposit account £18,800, current account £9,416) 	

	<ul style="list-style-type: none"> • Surplus income over expenditure to date £4,204 <p>Although the figures are not healthy, this is what we expected. It is thought that people will buy concert tickets at the last minute.</p>	
6	<p>Roles and Responsibilities</p> <p>Publicity: HM is happy to share SCS publicity round Facebook and Twitter and will set up Instagram shortly. She needs to have copy provided. SD intends to write a list of concert tasks and circulate for comment after the concert, to try to avoid duplication or misunderstanding. AV has some descriptions of committee roles which she will send to SD and HM.</p>	<p>SD</p> <p>AV</p>
7	<p>Choir Photographs</p> <p>It was agreed that an online record of photos would be a good idea. SD will write something for the newsletter.</p>	SD
8	<p>Shared Website area/Google Drive</p> <p>Mark Emms has set up a shared area on the website. This would ideally be accessible for all choir members (photos, regular Newsletter items such as rehearsal resources, the constitution, concert dress, accounts, committee minutes). There could also be an area for just the committee. Publicity information could also be kept here so that it could be accessible to all. It was agreed that this would be an excellent idea. HM will discuss this with Mark. Google Drive is an area which belongs to Mark; this is not ideal.</p>	HM
9	<p>New Members</p> <p>SD heard that one of the new members commented that we are an unfriendly group. It was agreed that it is difficult when we are wearing masks when not singing, not having a break and the way we are sitting. SD will welcome new members at rehearsal and ask them to identify themselves. He will also suggest the idea of the photographs.</p>	SD
10	<p>Any Other Business</p> <p>a <u>St Alphege Choir</u> The choir is very much enjoying having St Alphege Choir at rehearsals. SD will talk to Pam Price to ask if any of them would be interested in a Bursary opportunity.</p> <p>b <u>Carol Singing at Dorridge – 4th December</u> SD will set up an email group of carol singers. Someone will need to conduct/lead. They have offered a generous donation to the choir.</p>	<p>SD</p> <p>SD</p>
15	<p>Dates of future meetings –</p> <p>Proposed dates: 10 January 2022, 14 March 2022, 16 May 2022 It was agreed to meet via Zoom by preference. AGM: 21 September 2022.</p>	

Appendix 1 - Future Concerts - Updated 1.11.2021

Concert Date	Venue	Programme	Comments
2021/22 Season			
13.11.21	Bushell Hall	Carmina Burana – Orff Feel the Spirit – Rutter Children’s Choir Repertoire	Estimated costs: Orchestra £3,500, SATB soloists £1,200. Venue: est. £470 Total £5,170
11.12.21	Olton Friary	Christmas Concert, incl. A. L’Estrange commission with St. Alphege Junior School	St Alphege Junior School Choir Donation £100 Organist £150 Venue donation: £280 (if Friary) Commission £3,600 (4 mins) Total: £4,130

Spring 2022 <i>Singing with Passion</i>	tbc	Workshop – Singing Passionately – John Butt	£400
26.03.22	Olton Friary	Concert: St John Passion, Bach	Sinfonia of Birmingham £2,850 Evangelist £500 Soloists (SATBB) £750 Venue: tbc Total: £4,100 excl. venue
Summer 2022 <i>Singing with Spirit</i>	tbc	Workshop with Themba Mvula including Gospel Favourites	£350 to Themba. OW rehearsal fee Total: £570
18.06.22	Packington	Concert including Rutter “Feel the Spirit” and Gospel favourites	Pianist £150 Soloist £150 Total: £300
Autumn 2022 <i>The Music Makers</i>	tbc	John Rutter Workshop (including Faure Requiem)	Rutter £1,000 (potentially) Pianist £250 Total: £1,250
Autumn 2022	tbc	Cockaigne Overture, The Music Makers Elgar, Faure Requiem	Orchestra £3,500 Organist: £150 Soloists (2 x £400) £800 Venue: tbc Total: £4,450 excl. venue
Christmas 2022	tbc	To include Ceremony of Carols	Organist: £150 Harp £200 Soloists x 2 £100 Venue: tbc Total: £450 excl. venue
Spring 2023 <i>Hallelujah!</i>	tbc	Singing Day: Come and Sing The Armed Man, Jenkins	tbc
Spring 2023	tbc	Concert: Messiah Handel <i>? joint</i>	Orchestra £2,000 Organist: £200 Soloists (4x £150) £600 (Josephine Baker) Venue: tbc Total: £2,800 excl. venue
Summer 2023 <i>Looking at the Stars</i>	tbc	Concert including Esenvalds, Part and Whitacre	Pianist £150 Soloist £150 Venue: tbc Total: £300 excl. venue
Autumn 2023 <i>Majestic Mozart</i>	tbc	Singing Day: Mozart with Paul Spicer	
Autumn 2023	tbc	Mozart Concert: Magic Flute, Requiem, Coronation Mass	
Christmas 2023	tbc		
Spring 2024 <i>Viva Italia!</i>		Workshop: tbc	
Spring 2024		Concert: Petite Messe Solennelle - Rossini	
Summer 2024 <i>Sacred & Profane</i>		Concert: Opera Choruses	

Appendix 2 - Committee Members and Other Roles (Non-committee members in italics)

Chair	Simon Durk
Secretary	Alison Vining
Treasurer	Keith Hamilton
Membership Secretary	Sue Lawrence / <i>Sue Coates</i>
Librarian	Gill King / <i>Paul Clark</i>
Marketing / Publicity	Elissa Renouf
Bookings	Pam Watkins
Newsletter	Helen Milner
Committee Member	Neil Fricker
<i>Website and Tickets</i>	<i>Liz Hamilton</i>
<i>Design and IT Support</i>	<i>Mark Emms</i>
<i>Fundraising</i>	<i>Pam Price</i>
<i>Concert Management</i>	<i>Mike Norris</i>
<i>Soloist Liaison and contracts</i>	<i>Janet Gibbins</i>
<i>Bursaries</i>	<i>Gillian Jackson</i>
Section Reps	
1 st Sopranos	<i>Barbara Williams</i>
2 nd Sopranos	<i>Pam Price</i>
1 st Altos	<i>Janet Gibbins</i>
2 nd Altos	<i>Carolyn Small</i>
Tenors	<i>Mark Emms</i>
Basses	<i>David Lewis</i>