



**Committee Meeting - Agenda**  
**Monday 14<sup>th</sup> March 2022**  
**via Zoom**

<b>1</b>	<p><b>Welcome and Apologies</b>  <b>Present:</b> Simon Durk (SD), Keith Hamilton (KH), Gill King (GK), Helen Milner (HM), Alison Vining (AV) (from the end of item 8), Oliver Walker (OW).  <b>Apologies:</b> Sue Coates (SC), Neil Fricker (NF), Sue Lawrence (SL), Pam Watkins (PW).</p>	<b>Action</b>
<b>2</b>	<p><b>Minutes of Meeting on 10<sup>th</sup> January 2022</b>  The minutes were accepted as correct.</p>	
<b>3</b>	<p><b>Matters Arising</b>  OW asked about the accompanists who had helped us out while he was away. SD said that Chris Thomas (new director of music at St Alphege) was not as good as David rice. Unfortunately David is not in a position to become our regular accompanist. OW to continue seeking a replacement</p>	<b>OW</b>
<b>4</b>	<p><b>Financial Report</b>  Key message: sell more tickets. SD has written to all local U3A groups. No response as yet. SD to do follow up message offering group discounts, £13.50 instead of £15</p> <p><b>Concert Account</b></p> <ul style="list-style-type: none"> <li>• To date we have sold 42 tickets for the St John Passion (at Solihull School) (plus 2 complimentary issued to the soprano soloist, Alison Ponsford-Hill and 2 patrons tickets issued to Bernie and Perry Day).</li> <li>• Having agreed to move this concert from The Friary (where Covid seating restrictions continue to apply) to Solihull School, we should be aiming for ticket sales in excess of 150 (we'd need to sell 375+ to cover our costs).</li> <li>• The Committee should be aware that we are budgeting for a further loss of approx. £5,650 on the Spring St John Passion concert (having incurred a loss of approx. £5,400 on the Autumn concert).</li> <li>• The budgeted loss reflects the increased cost of the four soloists, which has increased from £750 (which assumed matched funding from the Josephine Baker Trust), to £1,450.</li> <li>• The budget for the March concert shows £650 for music hire, which can be removed as members have bought their own copies. Music hire costs of £117 will need to be included for the summer.</li> </ul> <p><b>General Account</b></p> <ul style="list-style-type: none"> <li>• Subscriptions received to date total £6,730 (outstanding instalments due for 2021/22 are a further £665) (n.b. the subs owed by Marilyn Homer and Christopher Clews are overdue). SD will mention this in the newsletter</li> <li>• Interest received on the COIF deposit account £7 - interest rates currently very low (0.1%)</li> <li>• General payments made to date comprise rehearsal fees of £3,810, rehearsal venue fees of £908, Making Music subscription and insurance £295 and sundry costs of £303 (includes 6 x £16 instalments paid under a 12 month initial subscription to Adobe Creative Cloud, software used by Mark Emms to design our posters and programmes, and Ticket Tailor fees of £128).</li> </ul> <p><b>Fundraising Account</b></p> <ul style="list-style-type: none"> <li>• Fundraising to date has raised £1,459 (including £640 from Patrons, £262 from Silent Auction, £100 from Amazon/ Easyfundraising, £300 from carol singing at Christmas and £156 donations in lieu of tickets).</li> </ul> <p><b>Choir Development Fund</b></p> <ul style="list-style-type: none"> <li>• We sold 37 tickets for the John Butt workshop (Repton School) Ticket receipts for the workshop (net of Stripe fees) were £357.82.</li> <li>• We agreed with Nottingham Bach Choir that we would pay half of the total workshop cost (John Butt £650, accompanist £120) i.e. we would pay £385, plus each choir agreed to make a £50 donation to Repton Music. This brings the total cost to SCS to £435, against our budgeted spend of £400.</li> <li>• It should be noted that SCS has still not been invoiced by Joanna L'Estrange for the agreed fee of £375 in respect of the 'You can sing...but can you swing' CDF workshop she ran with Alexander in October 2021.</li> </ul> <p><b>Society Funds</b></p> <ul style="list-style-type: none"> <li>• Bank balances total £22,825 (COIF deposit account £14,300, current account £8,525).</li> </ul>	<b>SD</b>

	<ul style="list-style-type: none"> <li>• A transfer of £4,500 was made in February from the funds on deposit to the current account to meet budgeted concert expenditure in March/ April.</li> <li>• Surplus of expenditure over income to date is £1,187</li> </ul>	
5	<p><b>Brief Review of St John Workshop</b></p> <p>Very well received. Janet Mercer suggested that we could replace a future concert with a workshop, without soloists or orchestra. People from both choirs mentioned further collaboration. Possibly NBC singing with us in Solihull and SCS singing with NBC in Nottingham. SD will discuss with Lynda Wilson, chair of NBC</p>	SD
6	<p><b>March Concert:</b></p> <p>OW asked whether we have booked the music school for the orchestra and singers to leave coats etc. SD thought so, but will check with PW</p> <p>There will not be refreshments but there will be a 10 minute leg stretch between parts 1 and 2. Note there are only 2 toilets in the chapel.</p> <p>NF has agreed to man the Zettle for on the door sales</p> <p>SD will meet and greet the mayor</p>	SD PW NF
7	<p><b>Themba Workshop</b></p> <p>OW will talk to Themba. A Saturday workshop is definitely better than a Wednesday as we only have 8 rehearsals. The 'spare' Wednesday at the end of March is too soon after the St John</p>	OW
8	<p><b>Summer Concert</b></p> <p>We cannot have the music until the beginning of April so there is no point in a rehearsal on Wednesday 30<sup>th</sup> March. SD will announce on Wednesday and in the newsletter.</p> <p>PW has booked the venue. AV has sent her a list of all the items that need to be considered</p> <p>Rehearsal will start later than 14:00 and the concert will start at 19:00 rather than 19:30 to minimise the time hanging around between rehearsal and performance.</p> <p>Geoff has said that he would like not to organise the strawberries any more, after several years of service. SD will ask for volunteers in the summer term</p>	SD
9	<p><b>Concerts 2022-23</b></p> <p>Mostly deferred until next meeting. It was felt that we should book venues for November and Christmas now.</p> <p>Preferred venue for Elgar on 19<sup>th</sup> November is the school chapel. With the refectory or music room for refreshments and dumping coats.</p> <p>Preferred venue for Christmas concert on 10<sup>th</sup> Dec is the Friary. With the back room for mulled wine and mince pies</p>	PW
10	<p><b>Roles and Responsibilities – including Secretary replacement</b></p> <p>There has not yet been a volunteer to be Secretary. SD will continue to ask the choir until someone steps forward.</p> <p>HM is still a signatory for the bank account and will continue to be so for the time being.</p> <p>We also need someone to do marketing and publicity – again, no volunteers as yet.</p>	SD
11	<p><b>Covid Update</b></p> <p>It was agreed to have rehearsal refreshments after Easter; SD to confirm with Ian and Janet Thomas.</p>	SD
12	<p><b>Summer Party</b></p> <p>The party will be on Wednesday 22<sup>nd</sup> June at Gill King's house. It was agreed to leave decisions such as whether to have a "bring and share" or "bring your own" until nearer the time. Ian and Janet will be asked to run a bar.</p>	
	<i>OW left the meeting at this point</i>	
13	<p><b>Safeguarding Policy</b></p> <p>AV will speak to Cornelia and ask if the policy written a few years ago is still appropriate.</p>	AV
14	<p><b>Fundraising</b></p> <p>SD will ask Pam if she is willing to run a fundraising event during the summer term (such as a produce stall or silent auction).</p> <p>SD to publicise Easy fundraising in Wednesday break as we are approaching a total of £1,000</p>	SD
15	<b>AOB</b>	GK

	SD reported the Geoff would like to be relieved of door opening duties at the music school. GK might be able to take it on but will consult driver.	
16	<b>Dates of next meetings</b> Proposed date: 16 May 2022 It was agreed to meet via Zoom by preference. AGM: 21 September 2022	

## Appendix 1 - Future Concerts - Updated 14.03.2022

Concert Date	Venue	Programme	Comments
<b>2021/22 Season</b>			
Summer 2022 <b><i>Singing with Spirit</i></b>	tbc	Workshop with Themba Mvula including Gospel Favourites	£350 to Themba. OW rehearsal fee <b>Total: £470</b>
18.06.22	Packington	Concert including Rutter "Feel the Spirit" and Gospel favourites	Pianist £150 Soloist £150 <b>Total: £300</b>
Autumn 2022 <b><i>The Music Makers</i></b>	tbc	John Rutter Workshop (including Faure Requiem)	Rutter £1,000 (potentially) Pianist £250 <b>Total: £1,250</b>
19-11-22	Solihull School chapel tbc	Cockaigne Overture, The Music Makers Elgar, Faure Requiem	Orchestra £3,500 Organist: £150 Soloists (2 x £400) £800 Venue: tbc <b>Total: £4,450 excl. venue</b>
10-12-22	Olton Friary tbc	To include Ceremony of Carols	Organist: £150 Harp £200 Soloists x 2 £100 Venue: tbc <b>Total: £450 excl. venue</b>
Spring 2023 <b><i>Hallelujah!</i></b>	tbc	Singing Day: Come and Sing The Armed Man, Jenkins	tbc
Spring 2023	tbc	Concert: Messiah Handel <i>? joint</i>	Orchestra £2,000 Organist: £200 Soloists (4x £150) £600 (Josephine Baker) Venue: tbc <b>Total: £2,800 excl. venue</b>
Summer 2023 <b><i>Looking at the Stars</i></b>	tbc	Concert including Esenvalds, Part and Whitacre	Pianist £150 Soloist £150 Venue: tbc <b>Total: £300 excl. venue</b>
Autumn 2023 <b><i>Majestic Mozart</i></b>	tbc	Singing Day: Mozart with Paul Spicer	
Autumn 2023	tbc	Mozart Concert: Magic Flute, Requiem, Coronation Mass	
Christmas 2023	tbc		
Spring 2024 <b><i>Viva Italia!</i></b>		Workshop: tbc	

Spring 2024		Concert: Petite Messe Solennelle - Rossini	
Summer 2024 <b>Sacred &amp; Profane</b>		Concert: Opera Choruses	

**Appendix 2 - Committee Members and Other Roles** (Non-committee members in italics)

Chair	Simon Durk	<i>Fundraising</i>	<i>Pam Price</i>
Secretary	Alison Vining	<i>Concert Management</i>	<i>Mike Norris</i>
Treasurer	Keith Hamilton	<i>Soloist Liaison and contracts</i>	<i>Janet Gibbins</i>
Membership Secretary	Sue Lawrence / <i>Sue Coates</i>	<i>Bursaries</i>	<i>Gillian Jackson</i>
Librarian	Gill King / <i>Paul Clark</i>	<b>Section Reps</b>	
Marketing / Publicity	Elissa Renouf	1 <sup>st</sup> Sopranos	<i>Barbara Williams</i>
Bookings	Pam Watkins	2 <sup>nd</sup> Sopranos	<i>Pam Price</i>
Newsletter	Helen Milner	1 <sup>st</sup> Altos	<i>Janet Gibbins</i>
Committee Member	Neil Fricker	2 <sup>nd</sup> Altos	<i>Carolyn Small</i>
<i>Tickets</i>	<i>Liz Hamilton</i>	Tenors	<i>Mark Emms</i>
<i>Design and IT Support</i>	<i>Mark Emms</i>	Basses	<i>David Lewis</i>